

Remote Education Provision: information for parents

The Forge remains open to all pupils, and expect all student to attend. However, provision will be in place if your child has to self-isolate.

- Your child will be supplied with a school laptop and an email address
- Your child will be invited to attend daily Microsoft Teams meeting to check in with their family groups.
- Work will be set by students subject teachers both online and paper based.
 - Online work will be sent by email to the student and can be returned by email once completed.
 - Paper based work will be posted out weekly with a stamped addressed envelope to return once completed.

The remote curriculum: what is taught to pupils at home

Work will be set which follows the curriculum they would be taught in school. Timescale for completed work to be return will be set for each pupil.

Remote teaching and study time each day

- Work will be set for students to do up to 4 hours per school day, however depending on the task set and your child this could be ajusted accordingly.

Accessing remote education

How will my child access any online remote education you are providing?

- Student will have access to a Microsoft Office 365 account which has been set up for them by school. Teams is online working platform we use.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We have provided laptops to all our families. If you do not have access to broadband then we have access to 'dongles' provided by the Department for Education that can help you get online.

- The sign in and password will have been sent to you - you can contact the school if you have any problems with this. We will make contact daily to help you.
- We will also send you work packs to complete – your online sessions will be an opportunity to talk through these packs.
- Work will be marked as seen – any completed work can be attached and emailed to your teachers

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities
- Lessons and Tasks are emailed to the students session by session.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We expect all students to engage in working from home using all or any of the of the mediums provided
- It would be helpful if parents could supply their child with a quiet space free from distraction where they can learn

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- You child will have a daily Teams meeting with their family group where any concerns are shared and discussed
- Daily contact will be made with parents to keep you updated

How will you assess my child's work and progress?

- Feedback will be given by Microsoft teams, by Email or by Phone.
- Some online work is marked automatically

Additional support for pupils with particular needs

- Due to nature of our school we prioritise the social, emotional and mental health needs of all our students and we will be making daily contact with pupils.